

CHELSEA PUBLIC LIBRARY

SUBJECT: Charging electronic equipment policy

I. PURPOSE

The purpose of this administrative regulation is to set forth policy regarding the use of Library electrical outlets for charging personal electronic equipment.

II. POLICY

While in use, notebook or handheld computers and wireless devices may be plugged in to certain Library outlets designated for such use by Library staff, when available. Electrical cords must not obstruct walkways, obstruct access to or impede use of library materials/equipment, or otherwise endanger other Library users. The Library is not responsible for any damage to equipment resulting from power surges, voltage spikes, or any short duration electrical transients.

Library patrons are responsible for the security of personal possessions, such as laptops, while in the Library. Patrons are cautioned to not leave belongings unattended in the Library.

Reviewed by:

Hana Tolk
Director

3/21/13
Date

Approved by:

Dawn C. Wilson
Chair, Board of Library Trustees

3/21/13
Date