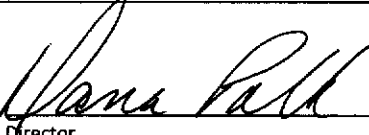
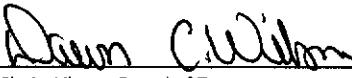


Chelsea Public Library Computer Center

All of the Shelby County Public Libraries have public access computers with internet and Microsoft Office products for you to come in and use. Many libraries have standalone computers for you to use your personal storage devices. All of the libraries, excluding Wilsonville, Westover and Harpersville, have Wi-Fi connectivity. Every networked computer connected to the internet within the libraries has filtered online access per state law.

Acceptable Use Policy

1. Each user must present a valid Shelby County Library card in good standing each time they wish to sign in for a computer
2. The user must sign in with their library card. Patrons may not share, loan or borrow cards.
3. Computer users will not attempt to alter software or hardware settings, attempt to breach computer security, or damage the equipment in any way.
4. Each user is responsible for all computer equipment, resources, and cost associated with use of the computer center. Charges are determined by each library.
5. Downloading is prohibited due to security issues.
6. No inappropriate behavior will be tolerated. Inappropriate behavior includes but is not limited to the following: Loud and disruptive talking, any act that endangers others or computer equipment, viewing and/or displaying inappropriate material, unauthorized copying of copyrighted material.
7. Staff will assist with computers as time allows, but cannot offer personal instruction.
8. Children under the age of 18 must have the written permission of their parents or guardians to use the computer center. Children under the age of 12 must be accompanied by a responsible adult (18 years or older).
9. Patrons are advised that your privacy online isn't guaranteed and that you take a calculated risk using a public access computer or logging on to a public network.
10. Temporary passwords will not be issued 30 minutes prior to closing.
 - a. Temporary passwords are one-time use only.
 - b. Temporary passwords may not be issued to patrons who have a Shelby County Library card that is blocked (due to excessive fines, expired, etc)

Reviewed by: <u></u> Director	Date: <u>3/21/13</u>
Approved by: <u></u> Chair, Library Board of Trustees	Date: <u>3/21/13</u>